

Currently available positions are noted in **Orange**.

All volunteers must complete an application, volunteer orientation, and background check prior to placement. Orientations are offered monthly: [kyrm.org/registration](http://kyrm.org/registration).

## NO DIRECT CLIENT SERVICE

**Housing Readiness** Volunteers will work to ensure that homes and apartments are thoroughly set up for arriving clients. Tasks vary in skill and intensity, which include:

- Gathering donation items and furniture from KRM office and storage units
- Staging home with bedding, kitchen supplies, and hygiene products
- Pick up and drop off of welcome groceries
- Basic maintenance and yard work
- May be asked to use personal vehicle or trailer to transport large items
- Cleaning homes in between clients

Schedule: On-call, mostly daytime

**Admin Volunteer** Volunteers will provide assistance with general office tasks, data entry, shredding, filing, reception, and many other projects.

Schedule: Minimum 10hrs/month, daytime regularity required

**Special Events Volunteer** Volunteers will help execute various fundraising and special events throughout the year. Activities may include assisting with planning, setup, errands, publicity, or working with staff to host during the actual event.

Schedule: On-call, daytime & weekends

## DIRECT CLIENT SERVICE: LOW COMMITMENT

**Transportation** Volunteers will use personal vehicles to provide necessary transportation support. This may include:

- bringing clients to and from appointments
- delivering household items, furniture, and small appliances to the clients' homes.

Schedule: On-call, mostly daytime

### **Maintenance Assistance**

Volunteers assist with minor repairs in client's homes or in the KRM office. General handyman skills are helpful, including appliance installation and lawn equipment repair. Personal tools will be needed.

Schedule: On-call, flexibility available

**Health Service Support** Volunteers will aid the health services team by contacting clients and service providers to schedule appointments. Includes communicating with medical billing, taking case notes, and entering data. Provides a future opportunity to teach group health courses to clients.

Schedule: Minimum 10 hrs/month, daytime regularity required

**Office Childcare** Volunteers will provide childcare at KRM office for infants and youth while parents/guardians are in on-site meetings or classes.

Schedule: On-call, daytime

# DIRECT CLIENT SERVICE: HIGH COMMITMENT

**Client Services** Volunteers will be trained to assist clients in developing skills in specific areas. Volunteers may provide assistance with:

- Resume building
- Applying for jobs
- Digital literacy (using computers, email, ect.)
- Setting up bank accounts/developing budgets
- Conversation practice

Schedule: Minimum 10 hrs/month  
Daytime regularity required

**Youth Tutor** Volunteers will provide academic tutoring and homework help to school-aged youth. Because each student has different needs, KRM staff, the student's family, and the volunteer will discuss scheduling. A parent/guardian will be present during tutoring sessions.

Schedule: 1-2 hrs/week, evenings and weekends

**Classroom Assistant** Volunteers will be placed with a KRM class leader to help execute the various classes we offer. Activities may include preparing copies and leading break-out groups. In some situations, trained volunteers may act as substitute leaders when needed.

Schedule: Must be able to attend one, 3-hour long class per week

**ESL Tutor** Volunteers will provide ESL tutoring using specialized training and materials. Options include:

- At KRM office during language classes
- In-home tutoring for families who cannot attend in person classes
- Virtual tutoring over Zoom

Schedule: Minimum 2 hrs/week

**Youth Mentor** Youth Mentors will be paired with clients (ages 15-24) to work toward college and career readiness. Mentors may also help a client to explore their interests and provide social or emotional support.

Schedule: Minimum 6 month commitment, 1-2 hrs/week

## PRO-BONO SERVICES

Professional pro-bono services are always welcome. Our highest areas of need are:

- Legal services
- Various therapeutic services
- Language interpretation & translation
- Graphic design and videography

Please contact us to discuss ways to work together.

## GROUP VOLUNTEERING & PARTNERSHIPS

KRM has many ways that groups can partner with us to support our agency and clients. Groups may assist at a one-time event, hold donations drives, serve as a welcome or support team, and much more.

Contact us to learn more!

**Need more info? Register for an information session!**  
**Ready to volunteer? Sign up for your orientation!**



[kyrm.org/registration/](https://kyrm.org/registration/)

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