

# Kentucky Refugee Ministries- Lexington

# Volunteer Opportunities

Currently available positions will be noted in **Orange**

All positions are a minimum 3 month commitment unless noted otherwise.

\*Primarily weekday, business hours with some exceptions

## NO DIRECT CLIENT

**Welcome Shopper** (On-call, schedule varies): Volunteers will gather items such as food, bedding, kitchen items, and hygiene products needed for newcomers. Volunteers will both collect small home supplies from the KRM office and storage units as well as accompany KRM staff on trips to purchase new items such as groceries.\*

**Apartment Set-up** (On-call, schedule varies): Volunteers will assist in setting up the furniture and other small items in the apartments for clients in transition. Heavy lifting will be required. Volunteers with trucks or vans who are willing to transport furniture and other smaller items are welcome to offer this service.\*

**Office Volunteer-Admin** (Min. 10hrs/month, schedule regularity required): Volunteers will provide assistance with general office tasks, data entry, shredding, filling in at reception, and many other projects.\*

**Special Events Volunteer** (On-call, schedule varies): Volunteers will help execute various fundraising and special events throughout the year. These include fundraisers and client-focused events. Activities may include assisting with planning, setup, errands, publicity, or working with staff to host during the actual event.

## DIRECT CLIENT LOW COMMITMENT

**Transportation** (On-call, schedule varies): Volunteers will transport clients to and from appointments and/or activities in their personal vehicles.\*

**Donations Delivery & Pick-Up** (On-call, schedule varies): Volunteers will assist KRM staff in picking up donated items (including large furniture) and deliver donated household items, furniture, and small appliances to our clients' homes. Volunteers with trucks or vans who are willing to transport furniture and other smaller items are welcome to offer this service.\*

**Maintenance Assistance** (On-call, schedule varies): Volunteers assist with minor repairs and appliance installation in the homes of clients or in the KRM office. It would be helpful if volunteers with some experience in maintenance and repairs and/or their own tools applied for this position.\*

**Office Childcare** (On-call, schedule varies): Volunteers will on-site provide childcare to infants and/or youth for 1-3 hour periods while parents/guardians are in on-site meetings.\*

## DIRECT CLIENT HIGH COMMITMENT

**Specialized Service Volunteer** (Minimum 3hrs/week, schedule regularity required): Volunteers will be trained to assist with a specific service (e.g. assisting clients in setting up a bank account) and work with KRM staff to perform this service weekly.\*

**Office Volunteer-Client Services** (Minimum 3hrs/week, schedule regularity required): Volunteers will provide assistance with meeting client needs in-office. This may include assisting clients with resume building, conversation practice, developing a budget, and other needs as identified.\*

**ESL Tutor** (Minimum 2hrs/week, schedule regularity required): Volunteers will provide weekly, virtual ESL tutoring to individual clients. Specialized training and materials will be provided.

**Classroom Assistant** (Minimum 3hrs/week, schedule regularity required): Volunteers will be matched with a KRM class leader (e.g. ESL, World of Work) and assist with preparation and implementation of the class. Activities may include making photocopies, preparing packets, passing out materials, leading break-out groups, etc. In some situations, trained volunteers may act as substitute leaders where needed.\*

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## YOUTH PROGRAMS

### Academic and Social Club

**Volunteers** (Tues & Thurs 4-6pm): Volunteers will assist in facilitating online group activities and games geared towards social-emotional wellness and academics for middle school youth. Some tutoring and/or homework help may also be needed.

**Youth Mentor** (Min. 6 month commitment, 90min/week): Youth Mentors will be paired with clients (ages 15-24) to work toward college readiness, career readiness, and/or social/emotional support.

**Youth Tutor** (Min. 2 hrs/week, schedule regularity required): Volunteers will provide weekly, virtual academic tutoring and/or homework help to school-aged youth. A parent/guardian will be present during tutoring sessions.

## SEASONAL

**Yard Work Assistance** (On-call, schedule varies): Volunteers will help with yard maintenance and help clients learn to use lawn care equipment.

## PRO-BONO SERVICES

Professional pro-bono services are always welcome. Our most common areas in need are legal, therapeutic services, graphic design/videography, interpretation/translation services, etc.

If you have any questions about any of the positions, or would like to apply to volunteer:

Visit our website at: [kyrm.org](http://kyrm.org)

Email [volunteer@krmlx.org](mailto:volunteer@krmlx.org) or call 859-226-5661

