



Kentucky Refugee Ministries, Lexington Immigration Attorney (full-time)

Kentucky Refugee Ministries (KRM) Lexington Immigration Legal Services team handles a variety of immigration cases, including family-based immigrant visa petitions, consular processing, citizenship, refugee-based adjustment of status cases, Cuban Adjustment Act (“CAA”)-based adjustment of status cases, processing of CAA-based Employment Authorization Documents, marriage-based adjustment of status cases, representation in removal proceedings, affirmative and defensive asylum applications, Special Immigrant Juvenile Status cases, U-visas, VAWA cases, and other immigration legal matters with a focus on humanitarian cases.

KRM is one of only three agencies in the Commonwealth of Kentucky that provides low-cost immigration legal services to refugees and other immigrants. This has resulted in a high demand for services. Each attorney carries a high caseload and is expected to work a variety of cases.

Job Requirements

- Must be licensed to practice law in Kentucky OR licensed to practice law in one of the 50 U.S. States and willing to sit for Kentucky Bar within the first year
- Strong oral and written advocacy skills
- Spanish fluency *strongly* preferred
- Immigration experience preferred
- Strong interpersonal skills needed to interact with clients and staff
- Ability to work with staff and clients of diverse nationalities, cultures, religions, and beliefs
- Comfort working with limited-English-proficient clients (experience communicating through interpreters will be helpful)
- Team-oriented
- Strong outreach skills; ability to network with other agencies and partners
- Patience and strong commitment to client care

Essential Duties

- Represent clients in matters before the Department of Homeland Security and the Executive Office of Immigration Review
- Appellate work (BIA, Federal District Court, 6th Circuit Court of Appeals)

- Occasionally represent juveniles before family and probate courts for matters ancillary to immigration legal work
- Collaborate with other legal services staff in developing programs and services
- Perform administrative duties and many paralegal functions for the majority of cases (the office has one legal caseworker who provides support, but most duties traditionally performed by paralegals are performed by individual attorneys at KRM)
- Train office volunteers and interns concerning administrative duties
- Attend community events and participate in community outreach efforts
- Participate in KRM staff development and meetings

Agency Profile

KRM, which began in Louisville in 1990, and opened the Lexington sub-office in 1999, is a non-profit organization offering a variety of services to refugees and other immigrants resettling in Kentucky. The Immigration Legal Services team is an important component of the overall agency services, which also include resettlement services for newly-arriving refugee clients, comprehensive case management, employment services, educational and cultural orientation programming, youth services, health education, victims' advocacy, and other programs.

With clients and staff of many diverse backgrounds, KRM does not conduct religious activities or messaging, and proudly serves all clients without regard to race, religion, ethnicity, gender, gender identity, or sexual orientation.

Salary and Benefits

This is a full-time position. Salary commensurate with experience. Benefits: Medical, dental and life insurance; paid vacation, holidays, sick, parental, and personal leave.

To Apply

Please provide a resume, letter of interest, and legal writing sample to:

Mary Cobb
Director, KRM Lexington
Email: mcobb@krmlex.org
Cc: ejones@krmlex.org

Selected candidates will be contacted for an interview.

Date Posted: August 22, 2019

Posting to remain listed until position filled