



## KRM Background Check Options

**1. I already have a background check from within the past 2 years.**

Send KRM this background check (KRM Louisville: [volunteer@kyrm.org](mailto:volunteer@kyrm.org) / KRM Lexington: [jholly@krmllex.org](mailto:jholly@krmllex.org)).

**2. I live in Louisville or Lexington, Kentucky, and need to get a new background check. Follow this link to get a background check for \$8.00.**

<https://workforce.sterlingdirect.com/InvitationCodePage?InvitationCode=3EC71BE082F646-B7A0DE46>

Sign in or create a record to start a background check. Make sure to select the 'local' option rather than state or region so that you are not charged more than \$8.00. Notify KRM once you have completed the application (emails above).

**3. I have been living somewhere other than Louisville or Lexington, Kentucky.**

Please get a background check from your previous county/state police department. You can usually find the numbers online. Contact KRM if you have any trouble securing this background check.

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Here are the other sources for background checks which KRM also accepts:

**AOC CourtNet**

<http://courts.ky.gov/aoc/criminalrecordreports/Pages/default.aspx> or (502) 573-1682

AOC CourtNet is a way to check your criminal history (based on court records) for \$20.00. You can make this request online, by mail, or in person in Frankfort.

**Kentucky State Police**

[http://www.kentuckystatepolice.org/background\\_check\\_forms.htm](http://www.kentuckystatepolice.org/background_check_forms.htm) or (502) 227-8700

Kentucky State Police offer a Background Check (criminal history – any arrests) for \$20.00 as well. Choose the “Employment” option, and submit by mail with a check and two stamped envelopes (one for KRM, one for you). You can also submit it in Frankfort – you’ll get it on the spot if you go to their office.

**Federal Bureau of Investigation**

<https://www.fbi.gov/services/cjis/identity-history-summary-checks> or (304) 625-5590

The FBI will do a Criminal History Summary for \$18.00, but you also have to submit a set of Fingerprints (which may need to be done by a law enforcement officer for an additional fee; check out the list at <http://www.myfbireport.com/locations/lawEnforcement/KY.php#L> and scroll down to see Louisville or Lexington locations). Or you can try to do the fingerprints yourself; they have a guide on the FBI website.