



## Summer Youth Program 2019 Volunteer Information and Application

**KRM's Summer Youth Program** is a school readiness program for recently-arrived refugee children and youth, grades K-8, held at Kentucky Refugee Ministries. Our six week summer program offers English as a Second Language, Math, and Science classes, as well as art therapy and educational field trips. The summer program relies heavily on its team of dedicated volunteers for its success! As classroom assistants and field trip chaperones, volunteers work directly with the children in our program, building strong relationships with the students over the course of the summer.

**Program dates:** Wednesday, June 12, 2019 through Friday, July 19, 2019

### Volunteer Positions Available:

- **Language Arts/ ESL classroom assistant** (M-F, 9:00am-1:00pm): volunteers will assist the teacher in implementing the day's lesson plan and may tutor individuals or small groups of students.
- **Math classroom assistant** (M-F, 9:00am-1:00pm): volunteers will assist the teacher in implementing the day's lesson plan and may tutor individuals or small groups of students.
- **Science classroom assistant** (M-F, 9:00am-1:00pm): volunteers will assist the teacher in implementing the day's lesson plan and may tutor individuals or small groups of students.
- **Art Therapy classroom assistant** (M-F, 9:00am-1:00pm): assistants will help the Art Therapist in conducting art therapy exercises and projects. Assistants may also be asked to lead activities while the Art Therapist is working with students one-on-one. Assistants will help maintain a clean, orderly workspace for class.

All volunteers will also supervise students during drop-off time (9:15- 9:30am), recess and snack (11:10-11:40 am), and pick-up time (1:00-1:15pm.)

### Please Note:

- **There are 20 volunteer positions available for this program. Due to an increase in volunteerism at KRM, not all applicants can be accepted to volunteer with the program.**
- **Volunteers must be 16 years or older.**
- **Please keep in mind you may be asked to work in any of the classrooms or help with multiple subjects each day!**
- **Most volunteers are only asked to volunteer one day per week of the program.**





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### **Volunteer Application Process:**

Thank you for your interest in volunteering for our summer program!

**If this is your first time volunteering with KRM** you need to:

- 1) **Complete a KRM volunteer application** (available at <https://www.kyrm.org/pdf/volunteer/Volunteer-Application.pdf> and the **Summer Program Volunteer Application** (located on pages 3 and 4 of this document and at [www.kyrm.org](http://www.kyrm.org)). Please submit these documents to [mfloyd@kyrm.org](mailto:mfloyd@kyrm.org)
- 2) **Obtain a background check (if 18 years or older)** - If you have had a background check done within the last two years, you may submit a copy of the background check to KRM. More information about our background check requirements can be found at <https://www.kyrm.org/pdf/volunteer/Volunteer-Background-Check.pdf>.
- 3) **Attend a KRM general volunteer orientation session** with the KRM Volunteer Coordinator. The next orientation session will be on **April 3** from 5:30-7:30pm in the KRM Dining Room. You must attend an orientation in order to volunteer. Questions about volunteer orientations can be directed to the Volunteer Coordinator at [volunteer@kyrm.org](mailto:volunteer@kyrm.org).
- 4) If you are selected as a summer program volunteer, **attend a KRM Summer Program Volunteer Orientation session** in May. Once your volunteer application is submitted, you will be contacted about the date and time of this orientation.

### **If you have volunteered with KRM in the past or currently volunteer please:**

Complete the **Summer Program Volunteer Application** (located on pages 3 and 4 of this document and at [www.kyrm.org](http://www.kyrm.org)) and **return it to KRM on or before Friday, April 26**. Also, you will be asked to attend a Summer Program Volunteer Orientation in May.

**Volunteers will be contacted at least two weeks prior to the beginning of the summer program via phone or email with their schedule for the program.**

### **Volunteer Selection:**

Volunteer positions for the summer youth program are limited. We want to provide our refugee students with a caring and consistent volunteer presence during the summer program in order to foster trusting, strong relationships. KRM will consider the following factors when reviewing Summer Program Volunteer Applications:

- Previous experience working with children, particularly with diverse populations and/or English Language Learners
- Dependability
- Responsible
- Flexibility
- Academic background
- Availability



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Applications will be carefully reviewed using the criteria listed on page 2; please understand that positions are limited, and we may not be able to accept every applicant. If you are selected, you will be asked to attend a program orientation before working with students.

Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_ T-Shirt Size \_\_\_\_\_

Email address \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Relation \_\_\_\_\_

Cell Phone number \_\_\_\_\_ Other Phone \_\_\_\_\_

*If applicable* School/University \_\_\_\_\_ Grade/Year \_\_\_\_\_

**I am most interested in the following volunteer positions (check all that apply knowing that you could be assigned to any of the following areas):**

- \_\_\_\_\_ Language Arts/ ESL classroom assistant
- \_\_\_\_\_ Math classroom assistant
- \_\_\_\_\_ Science classroom assistant
- \_\_\_\_\_ Art Therapy classroom assistant
- \_\_\_\_\_ I am flexible to work in any of the above volunteer positions.

**What day or days of the week are you available to volunteer?**

- \_\_\_\_\_ Mondays
- \_\_\_\_\_ Tuesdays
- \_\_\_\_\_ Wednesdays
- \_\_\_\_\_ Thursdays
- \_\_\_\_\_ Fridays

**Have you volunteered with Kentucky Refugee Ministries before?** \_\_\_yes \_\_\_no.

If yes, in what capacity? \_\_\_\_\_

**Would you feel comfortable chaperoning a field trip or special activity?** \_\_\_yes \_\_\_no



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**Please list any prior commitments (vacations, medical appointments, classes, work-related obligations, etc.) that we should take into consideration when scheduling your volunteer time:**

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**Are you certified in Child & Infant CPR and First Aid?** \_\_\_yes \_\_\_no

**Why are you interested in volunteering for KRM's Summer Youth ESL Program?**

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**Do you have previous experience working with children, particularly English Language Learners?** \_\_\_yes \_\_\_no

**If yes, please describe your experience below:**

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**Please describe your academic background (high school or college student, graduate, major, etc.):**

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**Please list one reference (include name, phone number, email, and relationship):**

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**Would you be interested in helping provide transportation for one or more children for the summer program (must be 18 years or older with valid driver's license and insurance)?**

Yes \_\_\_ No \_\_\_

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Please submit this application by mail, e-mail, or fax on or before **Monday, May 6, 2019** to:

**Meagan Floyd**  
Youth Services Coordinator  
Kentucky Refugee Ministries  
969 B Cherokee Rd. - Louisville, KY - 40204  
Phone: (502) 479-9180 x 543  
Fax: (502) 479-9190  
[mfloyd@kyrm.org](mailto:mfloyd@kyrm.org)