



Summer Youth Program 2018 Volunteer Information and Application

KRM's Summer Youth Program is a school readiness program for refugee children and youth, grades K-8, held at Kentucky Refugee Ministries. Through a partnership with Jefferson County Public Schools, This six week program offers English as a Second Language, Math, and Science classes, as well as art therapy and educational field trips. The summer program relies heavily on a team of dedicated volunteers for its success! As classroom assistants and field trip chaperones, volunteers work directly with the students in the program, building strong relationships with them over the course of the summer.

Program dates: Monday, June 11, 2018 through Friday, July 20, 2018

Volunteer Positions Available:

- **Language Arts/ ESL classroom assistant** (M-F, 9:30am-1:30pm): Volunteers will assist the teacher in implementing lesson plans and may tutor individuals or small groups of students.
- **Math classroom assistant** (M-F, 9:30am-1:30pm): Volunteers will assist the teacher in implementing the day's lesson plan and may tutor individuals or small groups of students.
- **Science classroom assistant** (M-F, 9:30am-1:30pm): Volunteers will assist the teacher in implementing the day's lesson plan and may tutor individuals or small groups of students.
- **Art Therapy classroom assistant** (M-F, 9:30am-1:30pm): Volunteers will help the Art Therapist conduct art exercises/projects. Assistants may be asked to lead activities while the Art Therapist works with students one-on-one. Assistants will help maintain a clean, orderly class workspace.

All volunteers are asked to supervise students during drop-off (9:00- 9:30am), recess and snack (11:10-11:40 am), and pick-up (1:30-1:45pm.)

Please Note:

- **There are 20 volunteer positions available for this program. Due to an increase in volunteerism at KRM, not all applicants can be accepted to volunteer with the program.**
- **Volunteers must be at least 16 years old.**
- **Please keep in mind you may be asked to work in any of the classrooms or help with multiple subjects each day!**
- **Most volunteers are only asked to volunteer one day per week of the program.**





Volunteer Application Process:

Thank you for your interest in volunteering for our summer program!

If this is your first time volunteering with KRM you need to:

- 1) **Complete a KRM volunteer application** (available at <https://www.kyrm.org/pdf/volunteer/Volunteer-Application.pdf>)
- 2) **Complete a Summer Program Volunteer Application** (located on pages 3 and 4 of this document and at www.kyrm.org). Please submit these documents to mfloyd@kyrm.org
- 3) **Obtain a background check (if 18 years or older)** - If you have had a background check completed within the last two years, you may submit a copy of the background check to KRM. More information about our background check requirements can be found at: <https://www.kyrm.org/pdf/volunteer/Volunteer-Background-Check.pdf>.
- 4) **Attend a KRM general Volunteer Orientation session.** The next two orientation sessions will be on **May 2** and **June 6** from 5:30-7:30pm in the KRM Dining Room. You must attend an orientation in order to volunteer. Questions about volunteer orientations can be directed to the Volunteer Coordinator at volunteer@kyrm.org.
- 5) If you are selected as a summer program volunteer, **attend a KRM Summer Program Volunteer Orientation session** in May. Once your volunteer application is submitted, you will be contacted about the date and time of this orientation.

If you have volunteered with KRM in the past or currently volunteer please :

Complete the **Summer Program Volunteer Application** (located on pages 3 and 4 of this document and at www.kyrm.org) and **return it to KRM on or before Monday, May 7**. Also, you will be asked to attend a Summer Program Volunteer Orientation later in May.

Volunteers will be contacted at least two weeks prior to the beginning of the summer program via phone or email with their schedule for the program.

Volunteer Selection:

Volunteer positions for the summer youth program are limited. We want to provide our refugee students with a caring and consistent volunteer presence during the summer program in order to foster trusting, strong relationships. KRM will consider the following factors when reviewing Summer Program Volunteer Applications:

- Previous experience working with children, particularly with diverse populations and/or English Language Learners
- Dependability
- Responsible
- Flexibility
- Academic background
- Availability



**Summer Youth Program 2018
Volunteer Application**

Please complete the following application and submit it to Meagan Floyd, Youth Services Coordinator, by **Monday, May 7**. Email: mfloyd@kyrm.org

Applications will be carefully reviewed using the criteria listed on page 2; please understand that positions are limited, and we may not be able to accept every applicant. If you are selected, you will be asked to attend a program orientation before working with students.

Name _____

Date of Birth: _____ **T-Shirt Size** _____

Mailing Address _____

Home phone _____ **Cell phone** _____

Email address _____

Emergency Contact _____ **Relation** _____

Cell Phone number _____ **Other Phone** _____

If applicable **School/University** _____ **Grade/Year** _____

I am most interested in the following volunteer positions (check all that apply knowing that you could be assigned to any of the following areas):

____ Language Arts/ ESL classroom assistant

____ Math classroom assistant

____ Science classroom assistant

____ Art Therapy classroom assistant

____ I am flexible to work in any of the above volunteer positions

What day or days of the week are you available to volunteer?

____ Mondays

____ Thursdays

____ Tuesdays

____ Fridays

____ Wednesdays

Have you volunteered with Kentucky Refugee Ministries before? ____yes ____no.

If yes, in what capacity? _____

Would you feel comfortable chaperoning a field trip or special activity? ____yes ____no

Please list any prior commitments (vacations, medical appointments, classes, work-related obligations, etc.) that we should take into consideration when scheduling your volunteer time:

Are you certified in Child & Infant CPR and First Aid? ___yes ___no

Why are you interested in volunteering for KRM's Summer Youth ESL Program?

Do you have previous experience working with children, particularly English Language Learners? ___yes ___no

If yes, please describe your experience below:

Please describe your academic background (high school or college student, graduate, major, etc.):

Please list one reference (include name, phone number, email, and relationship):

Would you be interested in helping provide transportation for one or more children for the summer program (must be 18 years or older with valid driver's license and insurance)?

yes ___ no ___

Please submit this application by mail, e-mail, or fax on or before **Monday, May 7** to:

Meagan Floyd
Youth Services Coordinator
Kentucky Refugee Ministries
969 B Cherokee Rd. - Louisville, KY - 40204
Phone: (502) 479-9180 x 543
Fax: (502) 479-9190
mfloyd@kyrm.org