



## Summer Youth Program 2017 Volunteer Information and Application

KRM's **Summer Youth Program** is a school readiness program for recently-arrived refugee children and youth, grades K-8, held at Kentucky Refugee Ministries. Our six week summer program offers English as a Second Language, Math, and Science classes, as well as art therapy and educational field trips. The summer program relies heavily on its team of dedicated volunteers for its success! As classroom assistants and field trip chaperones, volunteers work directly with the children in our program, building strong relationships with the students over the course of the summer.

**Program dates:** Monday, June 5, 2017 through Friday, July 14, 2017

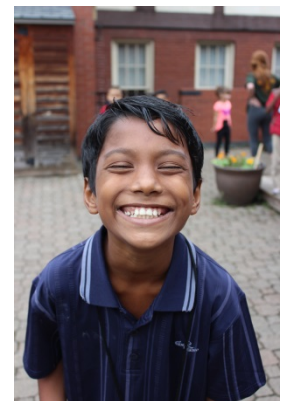
### Volunteer Positions Available:

- **Language Arts/ ESL classroom assistant** (M-F, 8:45 am-12:45 pm): volunteers will assist the teacher in implementing the day's lesson plan and may tutor individuals or small groups of students.
- **Math & Science classroom assistant** (M-F, 8:45-12:45 pm): volunteers will assist the teacher in implementing the day's lesson plan and may tutor individuals or small groups of students.
- **Art Therapy classroom assistant** (M-F, 8:45-12:45 pm): assistants will help the Art Therapist in conducting art therapy exercises and projects. Assistants may also be asked to lead activities while the Art Therapist is working with students one-on-one. Assistants will help maintain a clean, orderly workspace for class.

All volunteers will also supervise students during drop-off time (8:45-9:15 am), recess and snack (11:10-11:40 am), and pick-up time (12:30-12:45 pm.)

### Please Note:

- There are 20 volunteer positions available for this program. Due to an increase in volunteerism at KRM, not all applicants can be accepted to volunteer with the program.
- Volunteers must be 16 years or older.
- Please keep in mind you may be asked to work in any of the classrooms or help with multiple subjects each day!
- Most volunteers are only asked to volunteer one day per week of the program.





### **Volunteer Application Process:**

Thank you for your interest in volunteering for our summer program!

**If this is your first time volunteering with KRM** you need to:

- 1) **Complete a KRM volunteer application** (available at <https://www.kyrm.org/pdf/volunteer/Volunteer-Application.pdf> and the **Summer Program Volunteer Application** (located on pages 3 and 4 of this document and at [www.kyrm.org](http://www.kyrm.org)). Please submit these documents to [mfloyd@kyrm.org](mailto:mfloyd@kyrm.org)
- 2) **Obtain a background check (if 18 years or older)** - If you have had a background check done within the last two years, you may submit a copy of the background check to KRM. More information about our background check requirements can be found at <https://www.kyrm.org/pdf/volunteer/Volunteer-Background-Check.pdf>.
- 3) **Attend a KRM general volunteer information session and a follow up orientation session** with the KRM Volunteer Coordinator. The next information session will be on **April 5** from 5:30-6:15pm and follow-up orientation session will be on **April 19** from 5:30-6:15pm in the KRM Dining Room. You must attend both of these meetings in order to volunteer. Alternatively, on **May 10**, there will be a combined information session and volunteer orientation from 5:30-7:00PM. Questions about volunteer orientations can be directed to the Volunteer Coordinator at [volunteer@kyrm.org](mailto:volunteer@kyrm.org).
- 4) If you are selected as a summer program volunteer, **attend a KRM Summer Program Volunteer Orientation session** in May. Once your volunteer application is submitted, you will be contacted about the date and time of this orientation.

### **If you have volunteered with KRM in the past or currently volunteer please:**

Complete the **Summer Program Volunteer Application** (located on pages 3 and 4 of this document and at [www.kyrm.org](http://www.kyrm.org)) and **return it to KRM on or before Friday, April 28**. Also, you will be asked to attend a Summer Program Volunteer Orientation in May.

**Volunteers will be contacted at least two weeks prior to the beginning of the summer program via phone or email with their schedule for the program.**

### **Volunteer Selection:**

Volunteer positions for the summer youth program are limited. We want to provide our refugee students with a caring and consistent volunteer presence during the summer program in order to foster trusting, strong relationships. KRM will consider the following factors when reviewing Summer Program Volunteer Applications:

- Previous experience working with children, particularly with diverse populations and/or English Language Learners
- Dependability
- Responsible
- Flexibility
- Academic background
- Availability



**Summer Youth Program 2017  
Volunteer Application**

Please complete the following application and submit it to Meagan Floyd, Youth Services Coordinator, by **Friday, April 28**. Email: [mfloyd@kyrm.org](mailto:mfloyd@kyrm.org)

Applications will be carefully reviewed using the criteria listed on page 2; please understand that positions are limited, and we may not be able to accept every applicant. If you are selected, you will be asked to attend a program orientation before working with students.

Name \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Mailing Address**

\_\_\_\_\_

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_ T-Shirt Size \_\_\_\_\_

**Email address**

\_\_\_\_\_

**Emergency Contact** \_\_\_\_\_ **Relation** \_\_\_\_\_

**Cell Phone number** \_\_\_\_\_ **Other Phone** \_\_\_\_\_

*If applicable* **School/University** \_\_\_\_\_ **Grade/Year** \_\_\_\_\_

**I am most interested in the following volunteer positions (check all that apply knowing that you could be assigned to any of the following areas):**

\_\_\_\_\_ Language Arts/ ESL classroom assistant

\_\_\_\_\_ Math & Science classroom assistant

\_\_\_\_\_ Art Therapy classroom assistant

\_\_\_\_\_ I am flexible to work in any of the above volunteer positions.

**What day or days of the week are you available to volunteer?**

\_\_\_\_\_ Mondays

\_\_\_\_\_ Thursdays

\_\_\_\_\_ Tuesdays

\_\_\_\_\_ Fridays

\_\_\_\_\_ Wednesdays

Would you feel comfortable chaperoning a field trip or special activity? \_\_\_yes \_\_\_no  
Please list any prior commitments (vacations, medical appointments, classes, work-related obligations, etc.) that we should take into consideration when scheduling your volunteer time:

Are you certified in Child & Infant CPR and First Aid? \_\_\_yes \_\_\_no

Why are you interested in volunteering for KRM's Summer Youth ESL Program?

Do you have previous experience working with children, particularly English Language Learners?  
\_\_\_yes \_\_\_no

If yes, please describe your experience below:

Please describe your academic background (high school or college student, graduate, major, etc.):

Please list one reference (include name, phone number, email, and relationship):

Would you be interested in helping provide transportation for one or more children for the summer program (must be 18 years or older with valid driver's license and insurance)?

yes \_\_\_ no \_\_\_

Please submit this application by mail, e-mail, or fax on or before **Friday, April 28** to:

Meagan Floyd  
Youth Services Coordinator  
Kentucky Refugee Ministries  
969 B Cherokee Rd. - Louisville, KY - 40204  
Phone: (502) 479-9180 x 543  
Fax: (502) 479-9190  
[mfloyd@kyrm.org](mailto:mfloyd@kyrm.org)